



## **OPERATIONS / HEALTH & SAFETY ENGINEER**

Grade 12

Essential User Car Allowance

Reporting to Chief Executive

### **Overall Purpose**

To manage the Board's area to reduce the risk of flooding. Work with the Chief Executive to develop future strategy for the Board.

### **Duties, Tasks and Responsibilities**

- Manage the Board's systems to reduce the risk of flooding.
- Manage and motivation of engineering staff and workforce.
- Responsible for investigation, specification, design and execution of engineering projects including preparation of FDGiA applications where necessary.
- Health and safety officer responsible for preparation and implementation of the Board's health and safety policy and advising the Board on health and safety issues.
- Promotion of future engineering strategy and projects.
- Advise the Board on technical matters.
- Inspect local authority planning applications and make written responses to Councils and applicants.
- Liaising with local authorities, statutory bodies, utilities, consultants, developers and the general public on technical issues.
- Supervision of contractors and consultants undertaking work for the Board or working on part of the Board's system.
- Advising the Board on future purchases of plant or equipment.
- Ensuring the implementation of the Board's conservation policy and compliance with conservation legislation.
- Overseeing the operation of the telemetry system and modifications.
- Investigating, assessing and supervising applications made under the byelaws and also enforcement matters.
- Preparing and maintaining emergency procedures and liaising with other authorities over similar plans.
- Assisting in the preparation of annual estimates for maintenance and capital works.

- Instigation and response to emergency call out, liaising with emergency partners, ensuring monitoring of system, prioritising and supervision of repair work.
- Coding and verification of weekly timesheets and plant log sheets.
- Code and sign off invoices for services supplied to the Board.
- Calculation of Environment Agency foreign water claim.
- Supervise and approve the Board's permit to works system in relation to overhead electricity lines.
- Undertake internal training (briefs to staff and workforce in relation to new health and safety legislation, working procedures and Board's Policy).
- Undertake health and safety inspections of Board's property and sites and advise on any remedial measures that need to be taken.